



**American Samoa Community College**  
Physical Facilities Management Division  
**EMPLOYMENT OPPORTUNITY**

**Position Title:** Groundskeeper  
**Employment Status:** Full Time 12 months (Career Service)

**General Description:**

The Groundskeeper reports directly to the Grounds Supervisor. The successful candidate is responsible for the day-to-day grounds maintenance of the College.

**Responsibilities and Duties:**

**Technical**

- Perform routine maintenance of college campus grounds by cutting trees, pruning plants and mowing lawns on a daily basis or as needed
- Perform routine maintenance of all gardens around campus to ensure upkeep and beautification of grounds
- Perform trimming of tall trees and bushes around campus, and planting accordingly
- Clean grounds and remove litter from waterway streams, especially during rainy seasons
- Be responsible for the care, maintenance and inventory of all supplies and equipment owned by the College that is utilized for providing groundskeeping and other services
- Assist in reporting grounds-related incidents for the improvement of physical facilities
- Be able to work cooperatively with all students and staff
- Assist students and employees with grounds-related problems such as removing any physical objects that may pose a hazard or cause litter on campus
- **Reporting**
- Perform other related duties assigned by the Grounds Supervisor or Physical Facilities Management Officer

**Minimum Qualifications:**

- High School Diploma
- At least three (3) years of experience in direct field
- Ability to operate various types of power equipment including lawnmowers, trimmers, hedge trimmers, leaf blowers, and other landscaping equipment
- Ability to use hand tools required for landscaping
- Ability to follow instructions and complete assignments
- Extensive knowledge of landscaping techniques and processes
- Pesticide Safety Applicator Certification
- Excellent time management skills

**Salary:** GS-06/04-07: \$16,640.00 - \$18,200.00 per annum

**Application Deadline:** January 2<sup>nd</sup>, 2026 no later than 4:00pm

Applications are available from the American Samoa Community College, Human Resources Office at 699-9155 Ext. 460/466/456/474, 699-2722 ext 3601/3602/3603/3604/3605/3606 or online at

[www.amsamoa.edu/employmentopportunities](http://www.amsamoa.edu/employmentopportunities) or by emailing [ascchumanresources@amsamoa.edu](mailto:ascchumanresources@amsamoa.edu).

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